

# Board Member Candidate Package

This package contains:

- An application for prospective board candidates to complete.
- Seven Cooperative Principles
- Halifax Electric Membership Corporation (Halifax EMC) Bylaws

Serving as a director for Halifax Electric Membership Corporation requires a substantial commitment both in terms of time involved and a willingness to represent the cooperative in the community. The board meets regularly on a monthly basis and those meetings usually involve at least one-half day. Board members are expected to review the agenda prior to the board meeting and be prepared to actively participate in the decisions required by the agenda. Special meetings may be necessary in addition to the regular monthly meetings. Board members are expected to participate in statewide and annual meetings and are required to complete courses qualifying them as a Credentialed Cooperative Director. They are also encouraged to complete the courses necessary to obtain a Board Leadership Certificate. Directors receive a monthly fee for their services and a per diem and expenses for state and national meetings and training.

Serving as a cooperative board member creates a fiduciary relationship between the director and the cooperative and its members. That relationship requires a director to always act in good faith and with due regard for the interest of the cooperative members even when those interests may be different from the director's own interests. Prior to completing the attached application please review SECTION 4.02 of the Cooperative Bylaws regarding director qualifications.

## Application for Board Member Candidate

Are you a member of the cooperative? \_\_\_\_\_

Your member number: \_\_\_\_\_

Your Halifax EMC District number: \_\_\_\_\_

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Best phone number to use (please specify cell, home, work, etc.):

\_\_\_\_\_

Alternate phone number (please specify cell, home, work, etc.):

\_\_\_\_\_

Email address: \_\_\_\_\_

The information requested above is used to verify candidate's membership. It will not be released to the public.

(For internal office use only)

Name as it appears on member account: \_\_\_\_\_

Member meets qualifications as set by Article IV, Section 4.02 of Halifax EMC's bylaws?

Verified by: \_\_\_\_\_

1. How long have you been a member of Halifax EMC? \_\_\_\_\_

2. Please describe your educational background: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Briefly summarize your work experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What other boards or committees have you served on or leadership positions have you held previously? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. What other boards or committees do you currently serve on? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. Have you ever served on the board of directors of Halifax EMC? \_\_\_\_\_

7. Have you ever served on any Halifax EMC committees? \_\_\_\_\_

If yes, which committees? \_\_\_\_\_

\_\_\_\_\_

8. What relevant knowledge, expertise or experience would you bring to the Halifax EMC Board of Directors? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Do you have any interest or relationships, personal, family, business, etc., which might potentially create a conflict of interest with your responsibilities as a director of Halifax EMC? If so, provide details concerning the potential conflict: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Have you ever been convicted or pleaded guilty to a felony? \_\_\_\_\_

11. Are you currently indebted to the cooperative for any amounts other than the current regular monthly power bills? \_\_\_\_\_

12. What do you believe the cooperative is doing well? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. What, if anything, is the cooperative not doing well that concerns you?

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14. What are some of the important issues for the cooperative in the future?

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15. Why do you want to be a director of Halifax EMC?

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16. Are you familiar with the principles of the cooperative business model?

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Do you agree with those principles? If not, explain which principles you do not agree with and why: \_\_\_\_\_

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17. How many annual meetings have you attended in the last five years? \_\_\_\_\_

18. What do you think are some of the biggest challenges facing citizens and communities in the Halifax EMC service area? \_\_\_\_\_

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19. Are you involved in community organizations, activities or projects? \_\_\_\_\_  
Please list some of those organizations, activities and/or projects: \_\_\_\_\_

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20. Would you be comfortable being an advocate for the cooperative in your community?

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21. Are you willing to participate in the political process on behalf of the cooperative by contacting or meeting with federal and state elected officials and administrators? \_\_\_\_\_

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22. Please attach your biography, 250 words or less, along with a recent photograph (digital is preferred). If you are nominated as a candidate for the Halifax EMC Board of Directors this biography and picture will appear in the Hali-Facts Newsletter included in the Carolina Country magazine together with the Official Director Ballot which is received by all Halifax EMC members as a part of the election process. Halifax EMC reserves the right to edit the length and content of this biography as appropriate for a cooperative financed publication.

Please sign where indicated below. Your signature below is to acknowledge that the information contained in this application is true and accurate to the best of your knowledge and that you have received and reviewed the Bylaws of Halifax Electric Membership Corporation and meet the qualifications for director as detailed in that document.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

